

Seneca District

Getting Ready for your Eagle Board

Resources:

- Eagle Scout Rank Application
- Eagle Scout Service Project Workbook
- Guide to Advancement

All of these resources can be found at

<http://www.scouting.org/scoutsources/boyscouts/advancementandawards/resources.aspx>

When you call, please speak clearly and distinctly. Please be sure to include your name, that you are interested in Eagle advancement and your phone number.

Eagle Boards are conducted on the fourth Friday of every month except in November and December. Due to the compression of the holidays the November/December Eagle Boards are conducted on the first Friday of December.

Eagle candidates must appear at the Eagle Board in full Scout uniform, i.e. Scout shirt with all appropriate patches in place, neckerchief, slide, Scout pants or shorts (w/Scout socks if you choose Scout shorts), belt, merit badge sash and Boy Scout Handbook.

Eagle Boards are conducted at:

Gaithersburg Presbyterian Church
610 S Frederick Ave,
Gaithersburg, MD 20877

YIS

Christine Jeffrey

(301) 916-8909

Tom Kennedy

(301)-840-1409

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Live your life by the Scout Oath, the Scout Law, the Scout Motto and the Scout Slogan.

Participate and consistently demonstrate Leadership in your Troop, Crew or Team.

- **Be positive in all things**
- **Display initiative**
- **Show good judgment**
- **Set a good example for all**
- **Teach others what you have learned.**

Then, prepare your Eagle Package with the following sections

1. **Eagle Scout Rank Application (ERSA):** Completed and typed. The Current version can be found at <http://www.scouting.org/scoutsources/boyscouts/advancementandawards/resources.aspx> . Print it on a single page (front/back). Be sure all information is filled in (typed), with original signatures. You MUST see Tom Kennedy or Christine Jeffery before you go to NCAC for the ERSA certification.
2. **ScoutNet “Member Unit Advancement Summary”**
The ERSA must be reconciled to the 21 original merit badge cards and the ScoutNet “Member Unit Advancement Summary” If necessary, the ScoutNet “Member Unit Advancement Summary” and the ERSA must be corrected. N.B.! The ERSA must be verified by Christine or Tom before it goes to NCAC for certification.
 - a. Remember that the source documents (official dates) for your advancement are your Boy Scout Handbook and your Merit Badge blue cards
 - b. Optional – TroopMaster Advancement Record, Advancement Cards
3. **References and three letters of recommendation** from people listed as references on the front of your ERSA.
 - a. **Parents**
 - b. **Religious:** If you have no formal affiliation with any specific religion, the parents must be listed and willing to attest to the Eagle Candidates relationship with the almighty
 - c. **Educational:** a current or former teacher or someone who knows you in an educational environment
 - d. **Employer:** If none, insert N/A
 - e. **Three other references:** can be neighbors or family friends, from church, school, etc. Someone who knows you well.
- f. **Three Letters of Recommendation:** MUST be requested and by and returned (sealed) to your Scoutmaster who will deliver them (sealed) to the Eagle Board of Review. E-mail letters or attachments to e-mails are not acceptable since this violates the confidential nature of the letters. **N.b.: Scoutmasters or ASMs should not be listed as references** nor do they need to send letters of recommendation. Parents, Scoutmasters or assistant Scoutmasters are, however, welcome to send a letter of recommendation, but this/these will not count as one of the three required; it/they will be considered “fourth letter (s)”.
4. **The 21 (original) merit badges used for Advancement to Eagle** in the order that they appear on the front of the ERSA. With regard to the optional Merit Badges, REMEMBER, we need the Merit Badges that you used for advancement, not your favorites, which may not align with your advancement dates.
5. **Statement of Life’s Purpose and Ambition:** Brief, no more than 1 page, 1.5 lines per inch, 11 point font

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6. **Statement of Leadership, Honors and Awards:** A bulleted list of all leadership positions held and activities participated in from Middle school on forward. This includes school, church and community activities, sports teams, participation in martial arts, school clubs, as well as all Scouting leadership positions and extraordinary Scouting activities such as High Adventure.
7. Completed **Eagle Scout Service Project Workbook** with original signatures. Be sure you've used the current version which can be found at the website previously mentioned

In summary, assemble your Eagle Scout package for the Eagle Board of Review as follows:

- a. **Eagle Scout Rank Application** with original signatures
- b. **Scoutnet Advancement Record** (required). Troopmaster Individual History report (optional)
- c. **The 21 (original) merit badges cards** (Blue cards) used for Advancement to Eagle
- d. **Statement of Life's Purpose and Ambitions**
- e. **Statement of Leadership, Honors and Awards**
- f. The complete **Eagle Scout Service Project Workbook** (all pages), with original signatures

Your Scoutmaster should hold the **sealed letters of recommendation** and present them to the Eagle Board chairman on the night of the Eagle Board. N.B.: Letters of recommendation must not be opened and copied.

Bring us the original of the above (a-f) plus two (2) complete mirror copies at least one week prior to the Eagle Board

Find your forms for Advancement, Awards and other resources at:

<http://www.scouting.org/scoutsourc/boyscouts/advancementandawards/resources.aspx>

Your Scoutmaster or your Troop, Crew or Team Eagle Advancement coordinator is your guide.

Please feel free to call us. When you call, please speak clearly and distinctly. Please be sure to include your name, that you are interested in Eagle advancement and your phone number.

Go forth and do great things ! ! ! !

YIS

Christine Jeffrey

(301) 916-8909

Tom Kennedy

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